



## **Policies & Procedures**

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### ***Photography Consent***

By entering the Museum or Museum Campus, visitors consent to be photographed or included in video content for use by the Museum or the Army Historical Foundation for official purposes.

### ***Smoking & Vaping Policy***

The Museum is a federal facility and therefore smoking and tobacco use of any form are strictly prohibited within the museum and on the Museum's ground at all times. This includes, but is not limited to cigarettes, cigars, e-cigarettes, vaping devices, smokeless tobacco products.

### ***Report of Injury or Damage***

Any visitor who is injured on the Museum Campus should report it immediately to the nearest Museum staff member. Damage caused by a visitor to the Museum, Museum Campus or another visitor's property should also be reported immediately to the nearest Museum staff member.

### ***Visitors May Bring In:***

- Backpacks smaller than 22" x 14" x 9"
- Empty water bottles
- Baby milk and formula
- Strollers
- Medication
- Service Animals
- Emotional Support Dogs
- Cameras
- Sketchbooks and pencils

# Visitor Conduct

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All visitors must adhere to the Museum's visitor conduct policy. Visitors not following the policy may be asked to leave the Museum.

## Visitors may not:

- Carry firearms or weapons unless they are 1) law enforcement engaged in active law enforcement duties or 2) off duty federal law enforcement
- Use, possess or sell illegal drugs
- Smoke or use any tobacco product inside the Museum. This includes e-cigarettes, vapors and smokeless tobacco products.
- Use lighters, matches or any incendiary device within the Museum
- Eat or drink within the museum except in designated areas
- Touch or attempt to touch any artifact or reproduction
- Climb on any exhibit installation or barrier
- Sit, stand, or hold anyone on or over any safety barrier
- Destroy, damage, deface or remove Museum Property
- Obstruct access to the Museum or parts of the Museum by sitting or standing or otherwise blocking hallways, doorways or traffic paths
- Conduct personal or official business on the museum premises to include solicitation or distribution of materials
- Conduct professional or commercial video, photographic or audio recording without the express permission of the Museum staff
- Use monopods, tripods, or selfie sticks in the Museum without the express permission of the Museum staff
- Throw items or engage in any games or athletic activities in the Museum or on the campus.
- Engage in disruptive or violent behavior that includes shouting, threatening staff or visitors, discriminatory remarks or actions, using obscenities or performing obscene acts, or making physical contact with staff or another visitor
- Wear inappropriate attire. Shirts and shoes are required at all times. Clothing with language, images or that is overly revealing or otherwise construed as inappropriate is prohibited. Inappropriate attire is determined at the discretion of the Museum staff
- Use unmanned aerial systems (drones) on the Museum campus
- Perform any conduct deemed inappropriate by the Museum staff

# Security

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The Museum's primary concern is the safety of the visitors and the artifacts in its care. All visitors will pass through a metal detector prior to entering the museum; alternative screening techniques such as hand-wanding are available. All bags are subject to search and visitors are strongly encouraged to leave all unnecessary bags in their vehicles.

## **The following items are prohibited in the Museum:**

- Firearms and ammunition real or replicas (Federal law enforcement officers are authorized to carry at all times; local law enforcement can only carry while on official business)
- Knives, razors, box cutters or any other sort of blade or pointed object
- Weapons: clubs, brass knuckles, hammers, martial arts weapons, stun guns, or other types of weapon
- Illegal drugs or drug paraphernalia (to include marijuana)
- Alcohol
- Mace, pepper spray or any other type of disabling chemical
- Explosives and fireworks; real or replica
- Spray paint, spray cans or aerosols (Medical devices exempted)
- Monopods, tripods and selfie sticks
- Signs, posters, placards or banners larger than 11" x 13" (Unless prior approval is obtained)
- Noise making or amplification devices (except those required for legitimate medical purposes)
- Bags larger than 22" x 14" x 9"(standard backpack)
- Food and drink to include gum and candy (empty water bottles are permitted and can be filled in the museum)
- Glass containers
- Coolers
- Balloons
- Sporting equipment
- Cremated remains
- Canvas, easels, paint and other art supplies for painting or creating artwork in the museum are prohibited. Hand-carried sketch books and pencils are authorized.
- Laser Pointers
- Hoverboards, Segways, Skateboards, Castor Boards, or equivalents
- Wagons or Carts (Strollers, Walkers, Wheelchairs and equivalents are authorized)
- Animals (Service Animals and Emotional Support Animals are authorized; dogs are the only authorized ESAs)
- Anything else deemed hazardous or suspicious by security